



2022 VENDOR TERMS & CONDITIONS



1. Vendor fees are \$45 for a 6' table space and two folding chairs. For Annual and Sustaining Members of the Irish Club of Alaska, the vendor fee is only \$20. For Business and Business Logo Members of the Irish Club of Alaska, there vendor fee is \$0.
2. Two vendors may share one table and split the vendor fee, but a single payment of the vendor fee in full must be paid to the Irish Club of Alaska. Vendors may not sell, rent, or sublet vendor spaces. All vendor fees are nonrefundable and are paid on the ICA website or by emailed invoice.
3. Vendors will receive a copy of this Terms and Conditions document via Docusign and must electronically sign to affirm agreement by 11:59pm on Thursday, December 1, 2022 to guarantee a vendor table. Spaces are assigned on a first-come, first-served basis after the Terms and Conditions document has been signed and the vendor fee has been paid.
4. Vendors must be licensed in the State of Alaska and must keep a current physical copy of their business license at their table during the event.
5. Vendor insurance coverage is not provided by the Irish Club of Alaska. For cottage food vendors, it is required that each vendor carry their own liability insurance. For non-food vendors, it is highly recommended that each vendor carry their own liability insurance. The Irish Club of Alaska will not cover any of the liability incurred by vendors, their actions, or their products. Please see the Liability and Hold Harmless clauses below.
6. Except for pre-approved vendors, the only food that may be sold is "cottage food" as defined according to [Alaska Food Code regulations](#) from the Division of Environmental Health Food Safety & Sanitation Program. Also, we kindly ask that vendors not hold a bake sale but are welcomed and encouraged to donate baked goods to our fundraising ICA Bake Sale area during the event.
7. Vendors may not sell alcohol, cannabis, firearms or other weapons, or anything causing a nuisance to the event atmosphere, such as loud noises, offensive sights, or noxious odors.
8. Because it is the Irish Holiday Market, vendors are required to sell at least one type of item that has a connection to something Irish or Celtic. Vendors are requested not to disseminate religious or political information during the event. (No proselytizing or campaigning, please.)
9. Set-up time is from 10:30am to 12:00pm. Vendors must check in by 11:00am and those not checked in by that time may be relocated or their participation in the event may be cancelled.

10. Vendors will be supplied with one 6' table space and two folding chairs. Vendors are responsible for their set-up. Please note: We do not yet have information about electricity availability for vendors on site, but please let the ICA Vendor Coordinator know if you might need electricity for your table. However, there is no guarantee that electricity will be provided.
11. Vendor tables must be set-up and ready by 12:00pm and vendors must maintain their tables for the entirety of the event until 4:00pm unless cleared with the ICA Vendor Coordinator. The Irish Club of Alaska cannot assist vendors with their set-up.
12. Vendors bringing small children with them to the event must keep them at their designated table and be under direct adult supervision at all times.
13. Vendors are responsible for maintaining the condition of their table, chairs, and space and may be fined by the Irish Club of Alaska and/or the venue for any damaged caused.
14. Vendors must vacate and clean their spaces by 5:00pm. Vendors are responsible for collecting and removing all of their own trash.
15. To increase awareness and foot traffic, vendors are encouraged to post their participation in the event on their social media outlets to let their followers know they are at the Irish Holiday Market at The Nave Spenard, 3502 Spenard Rd, Anchorage, AK 99503 on Sunday, December 11, 2022.
16. **LIABILITY:** Vendors assume all responsibility for the operation of their table and any damages or injuries that may occur in that area during normal hours of event operation or from consumption of products or goods. All merchandise will be handled and displayed at the vendor's risk and the Irish Club of Alaska assumes no responsibility for theft, accident, or natural disaster.
17. **HOLD HARMLESS CLAUSE:** All authorized vendors participating in the Irish Club of Alaska Irish Holiday Market are independent operators and not partners or joint ventures and shall be individually and severally liable for any loss, personal injury, deaths, and/or any other damages that may occur as a result of the vendor's negligence or that of its employees, agents, and associates. In consideration of being allowed to participate, all vendors agree to indemnify the Irish Club of Alaska, The Nave Spenard, affiliates, and volunteers harmless from any loss, costs, damages, or other expenses including attorney's fees, suffered or incurred by the Irish Holiday Market by reason of vendor's negligence or intentional misconduct or that of its employees, agents, and associates; provided that the vendor shall not be liable for nor required to indemnify the Irish Club of Alaska, The Nave Spenard, affiliates, and volunteers for any negligence of any of them or that of their servants, agents, employees or associates. I further give approval for the Irish Club of Alaska to use photographs and/or video images taken at this event, which might include images of personnel, affiliates, and products for publicity purposes.

**PRINT
NAME:**

SIGN:

DATE:
